

IMPORTANT

- You must have the employee fill out the form [Application for Registration or Modification of Identification File or Choice of Union Association](#).
- You must then send the above-mentioned form to the Commission de la construction du Québec (CCQ) with your application for an apprentice crane operator competency certificate for an employer's child.

Fields marked with an asterisk (*) must be filled in.

1. EMPLOYER	
Company name*	
Employer number*	Telephone no.*
Cell phone no.	Fax no.

2. EMPLOYEE		
Client no.	Last name*	First name*

3. OBLIGATIONS	
An employer may apply for up to two apprentice crane operator competency certificates for his or her children in order to ensure the continuity of his or her company.	
The applicant must meet one of these criteria: <ul style="list-style-type: none"> – Is sole proprietor – Is a partner in a partnership – Is an administrator of a corporation (company) 	The child must be: <ul style="list-style-type: none"> – His or hers – The child of a partner in a partnership – The child of an administrator
– The CCQ can issue only two apprentice crane operator competency certificates for an employer's child per company. If two children already hold such a certificate at the time of your new application, you must confirm the cancellation of one of the current certificates to be replaced by the person identified in your new application. The certificate to be cancelled must be attached to your application; otherwise, the new application will be rejected. Note that the certificate holder who gives up his or her apprentice crane operator competency certificate for an employer's child without having completed the on-the-job training plan (OTP) for the trade of crane operator will not be able to re-enter the trade of crane operator without a having diploma in the trade.	
– You must commit to your employees to implement the OTP during their employment guarantee. For more information concerning the OTP, please visit ccq.org .	

There is no exemption from holding a competency certificate for an employer's child for the trade of crane operator.

4. APPLICATION

Please attach the required documents to the application and provide the information requested below:

- Photocopy of the child's birth and civil status certificate on which the parent's name appears* (only for an initial application)
- Proof of having passed the course Santé et sécurité générale sur les chantiers de construction* (only for an initial application)
- Proof that the person concerned possesses the academic or functional prerequisites for the trade of crane operator (only for an initial application)
- Letter of employment guarantee for 150 hours in 3 consecutive months
- Letter of commitment from the employer to the employee to implement the on-the-job training plan during the employee's employment guarantee

Parent's employer no.*	Parent's last name*	Parent's first name*
Last name of company's person responsible making the application*		First name of person responsible*
<hr/> Signature of the company's person responsible*		

5. PAYMENT OF THE \$100 FEE

Paid by <input type="checkbox"/> Employer <input type="checkbox"/> Employee <input type="checkbox"/> Cash on account	Method of payment <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Money order <input type="checkbox"/> Credit card	
Credit card no.	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard	Expiry date
Name of credit card holder	Signature of credit card holder	

Please send this form, with the supporting documents, if applicable, to the address below.

Commission de la construction du Québec
Case postale 2010, succursale Chabanel
Montréal (Québec) H2N 0C3