

APPLICATION FOR STATEMENT OR  
PARTITION OF ACCRUED BENEFITS  
(FOR MARRIED SPOUSES OR IN A CIVIL UNION)

**THE SUPPLEMENTAL PENSION PLAN FOR EMPLOYEES  
IN THE QUÉBEC CONSTRUCTION INDUSTRY**

1. INFORMATION ON THE APPLICANT			
Last Name		First Name	
Main telephone number		Secondary telephone number	
No.	Street	Apartment no.	
P.O. box	City	Province	Postal code
<input type="checkbox"/> I am applying for a benefit statement or <input type="checkbox"/> I am applying for the partition of benefits			
As a <input type="checkbox"/> Pension Plan Member <input type="checkbox"/> Member's Spouse <input type="checkbox"/> Spouse's Lawyer <input type="checkbox"/> Joint Application (Requested by both parties) <input type="checkbox"/> Member's Lawyer			
<input type="checkbox"/> Mediator (Member's consent required)			
<b>Pension Plan Member's Consent</b> ( <i>Signature required only if the application is filled out by a mediator</i> ) I consent to have the Commission de la Construction du Québec transmit to the <b>mediator</b> the information and valuation concerning the benefits accumulated in my pension plan, as required for the purpose of family mediation.			
_____ Signature of Pension Plan Member		_____ Date (YYYY-MM-DD)	

2. INFORMATION ON THE SPOUSES			
<b>MEMBER</b>			
CCQ client number or social insurance number		Date of birth (YYYY-MM-DD)	
Last Name		First Name	
Main telephone number		Secondary telephone number	
No.	Street	Apartment no.	
P.O. box	City	Province	Postal code
<b>SPOUSE</b>			
CCQ client number or social insurance number		Date of birth (YYYY-MM-DD)	
Last Name		First Name	
Main telephone number		Secondary telephone number	
No.	Street	Apartment no.	
P.O. box	City	Province	Postal code

3. SIGNATURES	
_____ Applicant's Signature	_____ Date (YYYY-MM-DD)
_____ Signature of Second Applicant (if joint application)	_____ Date (YYYY-MM-DD)

#### 4. OTHER INFORMATION AND DOCUMENTS TO PROVIDE

##### Application for a **Benefit Statement in the Course of Family Mediation**

The application for a Benefit Statement for mediation must be accompanied by the following documents:

- Copy of the marriage certificate<sup>1</sup> or civil union certificate.
- Written confirmation from an accredited mediator stipulating that he or she has obtained the mandate for family mediation.
- Either attach a joint declaration stating the cohabitation end date or fill out the following:

We hereby attest that the date of the end of our cohabitation is:

\_\_\_\_\_ Date (YYYY-MM-DD)

\_\_\_\_\_ Member's signature

\_\_\_\_\_ Spouse's signature

**NB: The valuation of accrued benefits is calculated at the date of the end of cohabitation.**

##### Application for a **Benefit Statement**

The application must be accompanied by the following documents :

- Copy of the marriage certificate<sup>1</sup> or civil union certificate.
- Copy of the application for a divorce, legal separation, marriage annulment, dissolution or annulment of civil union, or payment of a compensatory allowance, if applicable.
- For a dissolution of the civil union by notarized joint declaration, an attestation by the notary confirming the mandate is required.

Please indicate the valuation date(s) required:

Date of institution of action

and/or

Cohabitation End Date (Confirm below)

I or we hereby attest that the date of the end of the cohabitation is:

\_\_\_\_\_ Date (YYYY-MM-DD)

\_\_\_\_\_ Signature of Applicant(s)

##### Application for **Partition of Benefits**

The application for partition of benefits must be accompanied by the following documents:

- Complete copy of the judgment ordering the divorce, separation, marriage annulment, dissolution or annulment of civil union, or payment of a compensatory allowance, if applicable.
- Complete copy of the agreement concluded between the ex-spouses regarding partition of benefits, if applicable.
- Copy of the notarized joint declaration and agreement dissolving a civil union, if applicable.
- Complete copy of any other judgment relating to the partition of benefits.
- Copy of the Divorce certificate or in other types of court judgments, a copy of the certificate of no appeal.
- Copy of the marriage certificate<sup>1</sup> or civil union certificate.

<sup>1</sup> Only a marriage certificate issued by a parish or the Registrar of Civil Status is recognized as proof of marriage. A marriage contract witnessed by a notary is not accepted.

#### 5. FOR MORE INFORMATION

To find out more about the terms and delays for processing the application for statement or partition, we suggest that you consult our brochure on **Partition of pension plan benefits in the event of marital breakdown**. It is available online, at our offices, or by mail. Do not hesitate to contact us : • by calling our toll-free Customer Service line 1-888-842-8282 • via our Web site at [ccq.org](http://ccq.org)

**Please return this form with the required documents, if applicable, to the address below :**

Commission de la construction du Québec

Section Retraite et assurance vie

C. P. 2500, succ. Chabanel

Montréal (Québec) H2N 0A9

or by Fax: 514 736-6708